



TO: Michael C. Van Milligen, City Manager

FROM: Dave Ness, Civil Engineer II
Chris Kohlmann, Information Services Manager
David Lyons, Sustainable Innovation Consultant

SUBJECT: Proposed 13th Amendment to Master Co-location and Shared Services Agreement between the City of Dubuque and ImOn Communications LLC

DATE: March 10, 2023

INTRODUCTION.

The purpose of this memo is to request approval of the 13th Amendment to an existing Master Agreement and Project Statement in place between the City of Dubuque and ImOn Communications LLC.

BACKGROUND.

In 2016 the City of Dubuque undertook its Broadband Acceleration Initiative. The Initiative focuses on public/private collaborations and includes a comprehensive strategy to reduce the cost and time required for broadband expansions in Dubuque. One effort within that strategy is the use of “Master Agreements”, where an overall legal, structural, and financial relationship is established between the City and broadband providers and approved by City Council. Project Statements carried out pursuant to that Master Agreement can then be quickly considered and approved.

In 2017 the City of Dubuque and ImOn entered into a Master Co-location and Shared Services Agreement to accelerate the deployment of new broadband capacity in Dubuque and several subsequent amendments. The collaborations have gone well and all anticipated value to the City is being received

DISCUSSION.

ImOn and City would like to undertake a project that would allow ImOn to expand its services within the City of Dubuque and add important new capacity to the City network on Schmitt Island. The project will involve the extension of present conduit on Schmitt Island all the way to the DRA facility. The project would involve the installation of ImOn and City infrastructure. Schmitt Island, due to its limited space and its underground (previous landfill), can be difficult and expensive to deal with. Sharing costs allows for significant value to both parties and preserves limited right-of-way.

BUDGET IMPACT.

The estimated difference between the cost of the new infrastructure for the City and the value of a new license payment is estimated at \$12,850, which ImOn would receive as a licensing credit. The cost to the City for this build if it undertook it by itself would be \$27,200. There is no negative budgetary impact to the approval of the proposed amendment.

RECOMMENDATION AND ACTION REQUESTED

This Amendment supports Dubuque's Broadband Acceleration Initiative, protects and enhances existing City right-of-way and reduces the cost to City of providing a state-of-the-art fiber optic, lighting and public safety camera infrastructure on Schmitt Island. We would respectfully request your approval and recommendation to City Council.

c.c. Crenna Brumwell, City Attorney
Barry Lindahl, Senior Counsel
Steve Brown, Project Engineer
Kerry Bradley, Engineering
Marie Ware, Leisure Services Manager